



MAYOR
Geno Martini

CITY COUNCIL
Julia Ratti, Ward I
Ed Lawson, Ward II
Ron Smith, Ward III
Mike Carrigan, Ward IV
Ron Schmitt, Ward V

CITY ATTORNEY
Chet Adams

REGULAR CITY COUNCIL MEETING MINUTES

2:00 P.M., Monday, May 14, 2012

City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada

1. Call to Order (Time: 2:02 p.m.)

The regular meeting of the Sparks City Council was called to order by Mayor Geno Martini at 2:02 p.m.

2. Roll Call (Time 2:02 p.m.)

Mayor Geno Martini, Council Members Julia Ratti, Ed Lawson, Ron Smith, Mike Carrigan, Ron Schmitt, City Manager Shaun Carey, City Attorney Chet Adams, and City Clerk Linda Patterson, PRESENT.

ABSENT: None

Staff Present: Jeff Cronk, Steve Driscoll, John Martini, Bob King, Steve Keefer, Chris Cobb, Adam Mayberry, Kim Laber, Todd Saxberg, Dave Bruketta, Tracy Domingues, Armando Ornelas, Neil Krutz, Mike Bailey, Tom Farrell, Jon Ericson, Debi Hunt, Andy Hummel, Trish Kuehl, Stacie Hemmerling, and Teresa Gardner.

Invocation Speaker (Time: 2:03 p.m.)

The invocation was given by Pastor Bryan Smith, Summit Christian Church.

Pledge of Allegiance (Time: 2:03p.m.)

The Pledge of Allegiance was led by Council Member Ron Smith.

Comments from the Public (Time: 2:04 p.m.) - None

Approval of the Agenda (Time: 2:04 p.m.)

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

A motion was made by Council Member Smith, seconded by Council Member Ratti, to approve the agenda with Consent Item 5.4 withdrawn by staff and General Business Item 6.7 removed. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

3. Recommendation to Approve Minutes of April 23, 2012 (Time: 2:05 p.m.)

Consideration and possible approval of the minutes of the Regular Sparks City Council meeting of April 23, 2012.

A motion was made by Council Member Ratti, seconded by Council Member Lawson, to approve the minutes of the Regular Meeting of April 23, 2012. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

4. Announcements, Presentations, Recognition Items and Items of Special Interest

(Time: 2:06 p.m.)

4.1 Proclamation - National Public Works Week (2:06 pm)

Mayor Martini read a proclamation honoring the quality, effectiveness, efficiency and dedication of those providing public works services in our community, and proclaimed May 20-26, 2012 National Public Works Week "Creating A Lasting Impression." The proclamation was presented to Deputy City Manager for Community Services Neil Krutz. Mr. Krutz said their work is largely unseen and unnoticed, but it is integral to our city.

Parks and Recreation Director Tracy Domingues introduced the new Special Events Supervisor, Francine Burge, who said she is happy to be here. Ms. Burge has worked in non-profit and marketing and is excited about the upcoming events in Sparks.

4.2 Certificates of appreciation to Mike Bailey, Helene Decker, and Tom Farrell, employees at the Truckee Meadows Water Reclamation Facility (2:10 pm)

Mayor Martini presented Certificates to Tom Farrell for the Nevada Water Environment Association (NWEA) Laboratory Analyst of the Year and Mike Bailey for the NWEA Operator of the Year. Helene Decker was recognized for receiving the Water Environment Federation (WEF) Laboratory Analyst Excellence Award.

4.3 2035 RTC Regional Transportation Plan Update (2:13 pm)

Executive Director of the Regional Transportation Commission Lee Gibson thanked the Council for allowing RTC to give an update of the 20 year regional transportation plan. Mr. Gibson thanked Neil Krutz, Jon Ericson, Armando Ornelas, Adam Mayberry, and Jim Rundle for their participation in the plan. RTC Director of Planning Amy Cummings presented information on the 2035 Regional Transportation Plan as follows:

About the RTC

- Metropolitan Planning Organization
- Transit service provider
 - RIDE, RAPID, ACCESS
- Roadway construction, preservation & maintenance

About the Regional Transportation Plan

- Community-based approach
- Address **long range** transportation system needs
- Connect transportation & land use
- Integrate livability & economic development

Purpose of Presentation

- Share information about transportation issues
- Identify programs, services, and projects to consider in the RTP
- Better link transportation & land use planning

Process

- Guiding principles and goals identified through public process
- Currently in alternatives development phase
- Alternatives screening/evaluation in summer/fall 2012

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- Draft RTP in fall 2012

Guiding Principles

- Developed with RTP Working Groups and presented at Community Planning Workshop
- Based on existing local vision & mission statements

Support the vision that this area is the best place to live, work, recreate, visit and invest through:

- Safe & healthy communities
- Economic development & diversification
- Sustainability
- Increased travel choices

Alternatives Development Process

- Sources for projects to consider in RTP:
 - 2008 RTP
 - Corridor Studies
 - RTP Working Groups
 - Workshops & Roundtables
 - Partner Agencies
 - Smart Phone App
 - Presentations to Councils, Commissions & Boards in the region

More Ways to Participate

- www.yourWashoeRTP.com
- Smart phone app

Safety

- Critical Emphasis Areas
- Multi-modal safety improvements
- Proven mitigation measures

Mobility & Accessibility Challenges

- Areas identified as isolated neighborhoods during other public meetings
- Transit service to outlying suburban communities
- Improve accessibility to bus stops
- More park & ride lots
- Provide more education about how to use transit
- Work with service providers

Transportation & Health

- Providing active transportation options
- Providing access to healthy foods
- Developing safe routes to school

Transit Service

- RTC Fixed Route Service
 - RTC RIDE
 - RTC RAPID
 - RTC INTERCITY
 - RTC SIERRA SPIRIT
- RTC ACCESS
- Washoe Senior Ride
- RTC VANPOOL

Complete Streets

- Safer for all users
- May include-
 - Adding bike lanes
 - Improving sidewalks/ADA

- Narrowing or removing travel lanes
- Transit amenities
- Adding center turn lane
- Part of all RTC projects

Economic Development

- Regional linkages
- Intermodal connectivity
- Freight & goods movement
- Promoting TODs & improving livability
- Alternative fuels & technology
- Winter Games

Partnering with TMRPA on Regional Plan

- Connecting land use & transportation planning
- TMRPA allocating 2012 Consensus Forecasts to traffic analysis zones
- Evaluate land use options for mobility & accessibility

Please visit www.yourWashoeRTP.com

Mr. Gibson invited everyone to attend the ribbon cutting at the Discovery Museum on Tuesday, May 15 and introduced RTC representative Anja Graves from Washington DC.

5. Consent Items (Time: 2:21 p.m.)

A motion was made by Council Member Lawson, seconded by Council Member Smith, to approve Consent Items 5.1 through 5.3, 5.5 and 5.6 as submitted. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

5.1 Report of Claims and Bills approved for payment and appropriation transfers for the period April 5, 2012 through April 25, 2012.

An agenda item from Finance Manager Jeff Cronk recommending the City Council approve the report of claims and bills as presented in the staff report.

5.2 Consideration and possible approval of a business license penalty refund for Sahib Inc, dba Around the Corner Liquor and Smoke.

An agenda item from Employee & Customer Relations Manager Chris Syverson recommending approval of the refund of \$166.28 to Sahib Inc, dba Around the Corner Liquor and Smoke for the payment of penalties on their business license. Corner Liquor and Smoke claimed they never received the original renewal notice and they have only been in business for one year. Corner Liquor and Smoke has paid all fees due and renewed their license.

5.3 Consideration and possible approval of a business license penalty refund for Earthgrains Baking Co.

An agenda item from Employee & Customer Relations Manager Chris Syverson recommending approval of the refund of \$1,333.35 to Earthgrains Baking Co. for the payment of penalties on their business license. Earthgrains stated that notice for failure to pay the correct amount was received by their company. However, during the time involved with routing the notification, the payment became delinquent. Earthgrains has paid all fees due and renewed their license.

5.4 Consideration and possible approval for a contract in the amount of \$38,700 to CR Engineering to perform design and construction administration for

three (3) Heating- Ventilation- Air- Conditioning (HVAC) projects at Truckee Meadows Water Reclamation Facility (TMWRF).

This item was pulled per staff's request. No action taken.

5.5 Consideration and possible approval to purchase four (4) nitrification drives for the Truckee Meadows Water Reclamation Facility (TMWRF) in the amount of \$187,600 from Intec Solutions.

An agenda item from Maintenance Manager Kim Laber recommending approval to purchase four (4) pump drives for the Truckee Meadows Water Reclamation Facility from Intec Solutions. The replacement of these drives will complete the Nitrification Drive Upgrade Project.

5.6 Consideration and possible approval of sending \$500 to the University of Nevada, Reno for the City of Sparks Scholarship Fund.

An agenda item from City Manager Shaun Carey stating the City of Sparks submitted the Sparks Sustainable Services Initiative (SSSI) program to the Nevada Taxpayers Association (NTA) for the Cashman Good Government Award, and the program was selected as one of the finalists for this year's award. In honor of NTA's 90th anniversary, the organization decided to give monetary awards to all of the finalists; and the City of Sparks received \$500. City Manager Carey requested approval to send \$500 to UNR for the City of Sparks Scholarship Fund.

6. General Business

6.1 Consideration and possible acceptance of a grant in the amount of \$1,663 from the National Emergency Medicine Association for the purchase of an emergency defibrillator (AED). (Time 2:22 p.m.)

An agenda item from Police Chief Steve Keefer recommending acceptance of a National Emergency Medicine Association grant that provides funds for government agencies and non-profits to increase their capabilities to handle medical emergencies and ensure positive outcomes for victims. The Sparks Police Department identified a need for an emergency defibrillator (AED) to be deployed with the Mobile Command Center. A grant proposal was submitted and an award has been offered.

A motion was made by Council Member Schmitt, seconded by Council Member Lawson, to accept a grant in the amount of \$1,663 from the National Emergency Medicine Association for the purchase of an emergency defibrillator. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

6.2 Presentation, discussion, and possible approval of the Regional Emergency Operation Center (REOC) and Regional Emergency Communications Center (RECC) First Amended Inter-Local and Occupancy Agreement. (Time: 2:23 p.m.)

An agenda item from Assistant City Manager Steve Driscoll recommending approval of the amended REOC and RECC inter-local agreement as presented by staff with one correction to 9.1 which should read "RECC *and* REOC." This amendment is the result of the approval of a recommendation by the Shared Services Elected Officials Committee to co-locate the Washoe County Incline Village emergency dispatch center into the RECC. The operations and expenditures of the REOC and RECC shared facility on Spectrum Blvd. are governed by an inter-local agreement between the City of Sparks, the City of Reno, and Washoe County. This is

the first amendment to the inter-local, which has been in effect for numerous years. This amendment does not affect the governance or financial requirements to the City of Sparks.

There was discussion on the current uses of the building; the breakdown of costs; the potential benefits the facility offers; reductions in current operating costs; and if there may be other options available. The current annual budget is \$31,900. The dispatch back-up communications system goes both ways between the RECC and Sparks dispatch.

A motion was made by Council Member Ratti, seconded by Council Member Lawson, to approve the Regional Emergency Operation Center (REOC) and Regional Emergency Communications Center (RECC) First Amended Inter-Local and Occupancy Agreement, with corrections to 9.1 as outlined by staff. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

6.3 Consideration and possible credit to the Sparks Nugget, Inc. sanitary sewer account (#025488000) in the amount of \$132,234.36, including a refund payment of \$22,039.06. (Time: 3:32 p.m.)

An agenda report presented by Utility Manager Andrew Hummel recommending approval of a credit to the Sparks Nugget, Inc. based on a faulty water meter tracking water usage within the Nugget hotel cooling towers that has resulted in an overbilling of sewer charges for several years. While a new meter was installed to correct the problem, the old meter continued to be used for billing purposes. The error was discovered during an annual inspection, and records from both meters were used to determine an appropriate credit amount. A total credit of \$132,234.36 representing two years of erroneous readings is requested, with \$22,039.06 of that amount issued as a refund payment.

Council Member Carrigan asked whose responsibility it was to read the meter and Mr. Hummel responded Nugget personnel read it monthly and Sparks' employees read it annually. Council Member Carrigan also asked the statute of limitation on back billing and City Attorney Adams said it was three years. Council Member Lawson asked if the Nugget was satisfied with receiving a credit as opposed to reimbursement and Mr. Hummel said they agreed. Council Member Schmitt is uncomfortable with someone else owning the equipment we read for billings. Council Member Schmitt also asked how far this site is from reclaimed water and staff responded it is at Sparks Blvd.

A motion was made by Council Member Ratti seconded by Council Member Lawson, to credit to the Sparks Nugget, Inc. sanitary sewer account in the amount of \$132,234.36, including a refund payment of \$22,039.06. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

6.4 Consideration, discussion and possible approval of a revision to the five-year Capital Improvement Plan for fiscal year 2012-2013 through fiscal year 2016-2017 as previously approved on April 23, 2012. (Time: 3:41 p.m.)

An agenda item from Capital Projects Manager Christopher Cobb recommending the Council approve the revised five-year Capital Improvement Plan. At the City Council meeting of April 23, 2012, the City Council approved the five-year Capital Improvement Plan (CIP) which included use of unspent 2007 CTAX bond proceeds for capital facility improvements. The City Council provided direction to the City Manager to consider using the unspent 2007 CTAX bond

proceeds for other uses. As such, the CIP has been revised by staff to reflect these changes as follows:

- The C Street Garage Rehabilitation Phase 2 Project (CIP Project #131070, \$600,000) has been removed from the CIP.
- The City Hall Electrical Upgrade Project (CIP Project # 131071, \$980,000) has been moved from Fund 1404 (CTAX bond Proceeds –FIP) to Fund 1404 (Capital Projects General Fund) and will be included in Fiscal year 2012/2013 (FY13).
- The City Hall Roof Trim Replacement Project has been moved from FY15 to FY16.
- The Maintenance Yard Bull Pen Roof Replacement Project (CIP Project # 131004, \$110,000) has been moved from Fund 1404 (Capital Projects General Fund) to Fund 1405 (Ad Valorem) and will be included in FY13.
- The City Hall HVAC upgrades Design Project (\$150,000) has been added in FY14 in Fund 1404 (Capital Projects General Fund).
- The City Hall HVAC Construction Project (\$600,000) has been added to FY15 in Fund 1404 (Capital Projects General Fund).
- The Fire Department Station 1 Carpet Replacement Project (\$95,000) has been moved from FY 14 to FY15.
- The City Hall Basement Carpet Replacement Project (CIP Project #131010, \$25,000) has been moved from FY13 to FY14.
- The Maintenance Yard Main Building Carpet Replacement Project (CIP Project #131011, \$35,000) has been moved from FY13 to FY14.
- The Evidence Building Bird Netting Project (CIP Project #131030, \$ 7,500) has been moved from FY13 to FY15.
- The Police Department Portable Radio Replacement (CIP Project #131031, \$420,000) has been moved from Fund 1404 (Capital Projects General Fund) to Fund 1702 (Motor Vehicle Fund) as CIP Project #137501, \$420,000) and will be included in FY13.
- The C Street Garage LED Retrofit Project (CIP Project 131502, \$120,000) has been moved from FY13 to FY14.

A motion was made by Council Member Lawson seconded by Council Member Smith, to approve the revision to the five-year Capital Improvement Plan for fiscal year 2012-2013 through fiscal year 2016-2017 as previously approved on April 23, 2012. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

6.5 Discussion and possible action related to changing the city's business licensing codes, ordinances, and fee schedules and franchise agreements for nonprofit organizations that either reside or perform services within the City of Sparks. (Time: 2:43 p.m.)

Council Member Ratti disclosed that she is employed as a CEO by the Girl Scouts of the Sierra Nevada, a charitable organization. After review of conflict of interest statutes, Council Member Ratti is comfortable participating in the discussion as it refers to all non-profit agencies.

An agenda item from Assistant City Manager Steve Driscoll to request direction on whether there shall be changes to the city's business licensing codes, ordinances, and fee schedules and franchise agreements for non-profit organizations that either reside or perform services within the City of Sparks. A citizen brought forward the potential business operational inequities between for profit and nonprofit organizations operating within the City of Sparks. The issue

relates around the city's business licensing codes, ordinances, and fee schedules and franchise agreements for nonprofit organizations that either reside or perform services within the City of Sparks. Currently, the City of Sparks exempts nonprofit organizations from being required to obtain a business license. The citizen's question, also, is directed at the specific business of recycling hauling that is outside the city's trash and garbage hauling franchise agreement requirements.

Public Comment was received by Mr. Tom Noblett who said his business has been negatively impacted because non-profits are taking his business and they do not have to pay for a business license or pay taxes, so it makes unfair competition. After a lengthy discussion, the Council was concerned about any unintended consequences that could arise if changes were made. In addition, Sparks City Attorney Chet Adams advised the Council that the Nevada Constitution and State of Nevada prohibits charging a nonprofit for licenses and taxes. However, they can be required to apply for a license to be on file.

A motion was made by Council Member Smith to make no changes but was then withdrawn. This item received no action, thereby making no changes to the Sparks Municipal Code; however, staff will further discuss the option of having nonprofits apply for a business license.

6.6 Discussion and possible direction on the Bill Draft Request (BDR) submittal for the 2013 Nevada Legislative Session and other matters related thereto.

(Time: 3:26 p.m.)

An agenda item from Community Relations Manager Adam Mayberry seeking specific direction which could include a specific topic, allow the Charter Committee's proposed changes to the City Charter as the city's BDR, or not submitting a BDR for the 77th session of the legislative session. The BDR submission deadline is September 1, 2012, and staff would need to have a Council approved BDR no later than July 1, 2012.

Council discussed the following options:

- Resetting property depreciation rate upon sale of property
- Charter Committee
- Increasing statutorily the ending fund balance
- Removal of Health Care as mandatory collective bargaining item

Council felt the property depreciation, ending fund balance and collective bargaining discussed are more global to local government and would prefer they be carried by the Nevada League of Cities and the City of Sparks will support the items. Council Member Carrigan asked why government is required to negotiate healthcare and the school district is not.

The Charter Committee will be meeting tomorrow, May 15 and are proposing clean-up language to the charter and the Council may want to sponsor the BDR from the Charter Committee. Also, there is not a requirement to use the BDR if the Council chooses to not do so. In addition, Council Member Schmitt suggested possible BDR to increase the allowable ending fund balance in Enterprise development fund accounts.

Council Member Schmitt suggested the Charter Committee should evaluate how the Committee is structured and determine if any changes should be made. He feels home rule should apply to cities in Nevada.

Council Member Smith would like to see what the Nevada League of Cities' 5 BDR's are going to be as soon as possible and Mr. Mayberry said those could be discussed at the next Council meeting.

City Manager Shaun Carey suggested staff establish a list of bills to carry forward to the Nevada League of Cities' legislative process. Direction was given to staff; no action was taken.

6.7 Possible motion to conduct labor relations proceeding. (Closed per NRS 288.220)

This item was withdrawn from the agenda under "Approval of the Agenda".

7. Public Hearing and Action Items Unrelated to Planning and Zoning

7.1 Public Hearing, consideration and possible approval of the abandonment of an approximate 9 foot by 130 foot, portion of the east side of Field Street right of way adjacent to Lot 16 Block 2, of Rosasco Subdivision granted to the City pursuant to Tract Map No. 597, as recorded September 4, 1958. (Time 3:45 p.m.)

An agenda item from Deputy Community Services Director John Martini requesting abandonment of a piece of property located behind the existing curb line. The new owner, through the Building Permit process, discovered his approved rental unit parking spaces were actually located on City right of way. This proposed abandonment will resolve the parking space issue.

A motion was made by Council Member Ratti, seconded by Council Member Lawson, to approve the abandonment of an approximate 9 foot by 130 foot, portion of the east side of Field Street right-of-way adjacent to Lot 16 Block 2, of Rosasco Subdivision granted to the City pursuant to Tract Map No. 597, as recorded September 4, 1958. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

7.2 Public hearing, consideration and possible approval of the abandonment of an approximate 25 foot by 135 foot Access Easement adjacent to the west side of Parcel 3 AND an approximate 30 foot by 145 foot Access Easement adjacent to the east side of Parcel 3, granted to the City pursuant to Parcel Map 2628, as recorded August 26, 1992. (Time 3:46 p.m.)

An agenda item from Deputy Community Services Director John Martini requesting abandonment of two access easements. The Access Easements are not used by the two effected owners or the general public, and has become an area of neglect, with dilapidated gravel and concrete. Flower Pointe LLC, the Applicant, will fence off the Access Easements and maintain the abandoned property.

A motion was made by Council Member Ratti, seconded by Council Member Lawson, to approve the abandonment of an approximate 25 foot by 135 foot Access Easement adjacent to the west side of Parcel 3 AND an approximate 30 foot by 145 foot Access Easement adjacent to the east side of Parcel 3, granted to the City pursuant to Parcel Map 2628, as recorded August 26, 1992. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

7.3 Public hearing and consideration and possible approval of the FY 2012/13 Community Development Block Grant (CDBG) and HOME Consortium Annual Action Plan. (Time 3:51 p.m.)

Council Member Schmitt said he would be abstaining due to having clients with property ownership in this area. Council Member Ratti also said she will be abstaining due to owning property in this area.

The 2012/13 Annual Action Plan outlines the activities the City of Sparks plans to undertake in Year 3 of the City's Consolidated Plan for the 2010-2014 period, leveraging Community Development Block Grant (CDBG) funding to address housing needs, public services and homelessness prevention under the objectives of a suitable living environment and decent housing. The 2012/13 Action Plan allocates a total of \$623,242. This includes \$574,145 in new CDBG entitlement funding plus \$49,097 in unspent funds from a previous year that will be reprogrammed, as follows:

- \$114,829 for Planning and Administrative activities including Fair Housing and Continuum of Care.
- \$99,000 for the City administered Single Family, Owner-Occupied Housing Rehabilitation Loan and Emergency Grant programs. (In addition, the City is carrying over approximately \$172,293 from the previous year for this activity and is anticipating approximately \$12,000 in program income that would be used for this program.)
- \$343,292 (\$299,195 from FY 2012 funds and \$44,097 in reprogrammed funds) for Pedestrian Improvements in a project area whose boundaries are Pyramid Way on the west, Prater Way to the north, 4th Street to the east and Victorian Avenue on the south. In the upcoming program year City staff anticipate focusing first on 6th Street (and cross streets) and, if funding permits, 5th Street.
- \$86,121 for operation of the Community Assistance Center (homeless shelters)

The City is also carrying forward \$188,000 from a previous year to complete facility improvements to enhance security at the Community Assistance Center in Reno and, as noted above, \$172,293 for its housing rehabilitation program.

Council Member Carrigan suggested \$99,000 be used for something other than the housing rehabilitation program since we have a carryover and are having trouble getting qualified applicants because of the current loan to income restrictions. Council Member Carrigan would like to see it put where it can be used, possibly the pedestrian improvement project.

Council Member Smith asked if the Reader Board for Reed High School would qualify and City Planner Armando Ornelas will review the CDBG requirements and see if it would be acceptable. The construction project for the Community Services Center completed before we received last year's funds to contribute.

City Planner Armando Ornelas will move forward to include an additional \$99,000 to enhance the pedestrian improvement activity and move forward with the remainder of the plan as proposed.

(The City Attorney reduced the quorum to 2)

A motion was made by Council Member Smith, seconded by Council Member Carrigan, to approve the proposed project funding allocations with amendments from Council and to submit the 2012/13 Annual Action Plan to the U.S. Department of Housing and Urban Development. Council Members Lawson, Smith, Carrigan, YES. Council Members Ratti, Schmitt, ABSTAINED. Passed unanimously with those present.

8. Planning and Zoning Public Hearings and Action Items - None

9. Comments

9.1 Comments from City Council and City Manager (Time: 4:02 p.m.)

Council Member Ron Smith noted there is an issue with the tennis courts at Burgess Park.

City Manager Shaun Carey announced: Two appointments to the Civil Service Commission will expire June 30. Each appointment is for a 3-year term. There is also a vacancy on the commission for a term which will expire June 30, 2014.

We also have two appointments to the Parks & Recreation Commission will expire June 30. Each appointment is for a 3-year term.

If you are interested in serving on a commission, please complete a Volunteer Application, available on the city's website www.cityofsparks.us. Click on "City Services" then on "Volunteering/Get Involved", then on "Volunteer Application".

9.2 Comments from the Public – none

10. Adjournment (Time: 4:03 p.m.)

Council was adjourned at 4:03 p.m.